

BLACK COUNTRY LOCAL ENTERPRISE PARTNERSHIP
MEETING OF THE PARTNERSHIP BOARD

Monday 17th December 2018 at 4.30pm at
GTG, Bearings Drive, Wolverhampton

DECISION NOTICE

Minute No.	Item	
	In attendance	<p>Private Sector – Andy Cox, Simon Eastwood, Lindsey Flynn, Chris Handy, Tom Westley</p> <p>Education – Prof Geoff Layer, Jatinder Sharma</p> <p>Advisory – Prof Jackie Dunne</p> <p>Councillors – Cllr Qadar Zada Cllr Bill Gavan Cllr Adrian Andrew Cllr Roger Lawrence</p> <p>Chief Exec – Sarah Norman</p> <p>Apols – Stewart Towe, Paul Brown, Ninder Johal, Cllrs. Mike Bird and Steve Eling.</p>
179/18	Declarations of Interests, etc.	<p>Agreed that the following declarations be noted: - 186/18 – Change Request – Woods Lane 192/18 - Local Growth Fund – Woods Lane Phase 2 Simon Eastwood and Chris Handy declared their respective pecuniary interest in these items, took no part in the consideration or voting thereon and left the room during the consideration of these items.</p>

180/18	Minutes of the LEP Board held on 22 nd October 2018	Agreed that the minutes of the LEP Board held on 22 nd October, subject to the inclusion of Cllr. Roger Lawrence's apologies, be received and confirmed as a correct record.
181/18	Notes of LEP Board meeting - 19 th November	<p>Agreed that the LEP Board confirmed and approved notes 1 – 31 of the inquorate meeting held on 19th November 2018 and all recommendations contained therein to include: -</p> <p>6. LEP Core and Strategic Fund</p> <ol style="list-style-type: none"> 1) Approve the LEP funding and expenditure position as at 30th September 2018. 2) Approve the Programme Office and SEP Proposition Funding expenditure at 30th September 2018. 3) To agree the Strategic fund budget for 18/19 financial year and to authorise the use of the balance brought forward if necessary 4) To note the financial position of those LEP projects operated through BCC Ltd <p>8. Local Growth Fund – Mill Lane, Governance for Railway Investment Projects (GRIP)</p> <p>Approved the Additional Funding Request of £37,500 for the Mill Lane GRIP & Aldridge Line Aqueduct GRIP 3 Study project from within the Growth Deal Programme. Grant funding of £37,500 with delivery to commence in 2018/19 financial year.</p> <p>9. Local Growth Fund – Growing Priority Sectors – Corrugated Box Supplies</p>



		<p>Approves the Corrugated Box Supplies Ltd project, part of Growing Priority Sectors, from within the Growth Deal programme. Grant funding is to be awarded to the value of £100,000 with delivery to commence in the 2018/19 financial year.</p> <p>10. Local Growth Fund – Growing Priority Sectors – Harco Engineering Ltd Approves the Harco Engineering Ltd project, part of Growing Priority Sectors, from within the Growth Deal programme. Grant funding is to be awarded to the value of £68,400 with delivery to commence in the 2018/19 financial year.</p> <p>11. Local Growth Fund – Growing Priority Sectors – P&R Engineering Ltd Approves the P & R Engineering Ltd project, part of Growing Priority Sectors, from within the Growth Deal programme. Grant funding is to be awarded to the value of £200,000 with delivery to commence in the 2018/19 financial year.</p> <p>12. Local Growth Fund – Growing Priority Sectors – PK Engineering Approves the PK Engineering project, part of Growing Priority Sectors, from within the Growth Deal programme. Grant funding is to be awarded to the value of £124,500 with delivery to commence in the 2018/19 financial year.</p> <p>13. Local Growth Fund – Growing Priority Sectors – Sant Products Approves the Sant Products Ltd project, part of Growing Priority Sectors, from within the Growth Deal programme. Grant funding is to be awarded to the value of £83,850 with delivery to commence in the 2018/19 financial year.</p>
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		<p>improvement to further enhance the BC LEP governance and transparency above and beyond published government standards.</p> <ol style="list-style-type: none"> 2) That the Board size be increased from 15 to up to 20 Members with this change being incorporated into the revised Assurance Framework, with the provision included for the Board to appoint up to 5 additional co-opted members on an annual basis. 3) That the current Advisory Board Memberships – Chair of the Employment and Skills (People) Theme Advisory Board and Active Black Country Partnership Board be made full members of the Board effective with the increase in Board size, with this change being incorporated into the revised Assurance Framework 4) Note and approve the revised Appendices detailed in the report. <p>19. Minutes of Funding Sub-Group – 7th November 2018</p> <p>That the Minutes of the Funding Sub-Group held on 7th November 2018, be confirmed and approved.</p> <p>28. Black Country Local Growth Deal Contingent Liabilities</p> <p>That the Black Country LEP Board note the Growth Deal Contingent Liabilities incurred by the four Black Country local authorities to date.</p>
182/18	Assurance Framework – Revisions	<p>It was noted that an updated report from the report to the 19th November 2018 Board, was submitted.</p> <ol style="list-style-type: none"> 2.1 That the BC LEP Board approve the revised Black Country LEP Assurance Framework, following



		<p>the programme of continuous improvement to further enhance the BC LEP governance and transparency above and beyond published government standards.</p> <p>2.2 That the Board size be increased from 15 to up to 20 Members with this change being incorporated into the revised Assurance Framework, with the provision included for the Board to appoint up to 5 additional co-opted members on an annual basis.</p> <p>2.3 That the current Advisory Board Memberships – Chair of the Employment and Skills (People) Theme Advisory Board and Active Black Country Partnership Board be made full members of the Board effective with the increase in Board size, with this change being incorporated into the revised Assurance Framework</p> <p>2.4 Note and approve the revised Appendices detailed in the report.</p> <p>2.5 Note all Appendices are updated with version control.</p> <p>2.6 Note that legal opinion is being sought on the interpretation of the LEP Board quorum.</p> <p>2.7 Note and approve the revision detailed in 1.3. – (Note – All BC LEP Board Members sign up to this Code of Conduct)</p>
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183/18	Growing Priority Sectors (GPS) – Central RPL	<p>Agreed that the LEP Board: -</p> <p>1) approves the Central RPL Ltd project, part of Growing Priority</p>
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		<p>Sectors, from within the Growth Deal programme; and</p> <p>2) Notes that grant funding is to be awarded to the value of £100,000 with delivery to commence in the 2018/19 financial year.</p>
184/18	Growing Priority Sectors – Phoenix Material Testing Ltd	<p>Agreed that the LEP Board: -</p> <p>1) Approves the Phoenix Materials Testing Ltd project, part of Growing Priority Sectors, from within the Growth Deal programme; and</p> <p>2) Notes grant funding is to be awarded to the value of £110,000 with delivery to commence in the 2018/19 financial year.</p> <p>3)</p>
185/18	Growing Priority Sectors – Wolbridge Ltd	<p>Agreed that the LEP Board:</p> <p>1) Approves the Wolbridge Ltd project, part of Growing Priority Sectors, from within the Growth Deal programme; and</p> <p>2) Notes that grant funding is to be awarded to the value of £53,029 with delivery to commence in the 2018/19 financial year.</p>
186/18	Change Request – Woods Lane	<p>It was noted that an updated report from the report to the 19th November 2018 Board, had been submitted.</p> <p>Agreed that the LEP Board: -</p> <p>1) Appoint Tom Westley to Chair this item in the absence of the Chair.</p> <p>2) Approves the Change Request for the Woods Lane project from within the Growth Deal Programme. Grant funding of £360,000 is to be moved from 2018/19 to 2019/20.</p> <p>3) Notes the Change Request includes a change in the outputs detailed in paragraph 3 of the report.</p>

		(NB - Simon Eastwood and Chris Handy declared their respective pecuniary interest in this item, took no part in the consideration or voting thereon and left the room during the consideration of the item.)
187/18	Land and Property Investment Fund - Portersfield Phase 1 – Cavendish House	Agreed that the LEP Board approves the Accountable Body for the Land and Property Investment Fund (Wolverhampton City Council) to proceed to a Grant Agreement with Avenbury (Dudley) Ltd, to the value of £664,725 to deliver the Land and Property Investment Fund (LPIF), funded elements of the Portersfield Phase 1 Project - with delivery to commence in the 2018/19 financial year.
188/18	LEP Core and Strategic Funding	Agreed that the LEP Board: - <ol style="list-style-type: none"> 1) Approves the LEP funding and expenditure position as at 30th September 2018. 2) Approve the Programme Office and SEP Proposition Funding expenditure at 30th September 2018. 3) To agree the Strategic fund budget for 18/19 financial year and to authorise the use of the balance brought forward if necessary 4) To note the financial position of those LEP projects operated through BCC Ltd
189/18	Date of Next Meeting	Agreed to note the date of the next meeting, being 21 st January 2019.
190/18	Exclusion of the Press and Public: - 'That the public and press be excluded from the rest of the meeting to avoid the possible disclosure of exempt information under Schedule 12A to the Local	Agreed That the public and press be excluded from the rest of the meeting to avoid the possible disclosure of exempt information under Schedule 12A to the Local Government Act 1972 for the reason - Paragraph 3 – Information relating to the

	Government Act 1972 for the reasons stated on the agenda'. Agenda (Not Open to Public and Press) Exempt Information	financial or business affairs of any particular person (including the authority holding that information)
191/18	Phoenix 10	Agreed to note the withdrawal of the Phoenix 10 item.
192/18	Local Growth Fund – Woods Lane Phase 2	Agreed that the LEP Board: - <ol style="list-style-type: none"> 1) Appoint Tom Westley to Chair this item in the absence of the Chair. 2) Approves the Woods Lane Phase 2 project, from within the Growth Deal programme. Grant Funding is to be awarded to the value of £1,698,000 with delivery to commence in the 2018/19 financial year. <p>(NB - Simon Eastwood and Chris Handy declared their respective pecuniary interest in this item, took no part in the consideration or voting thereon and left the room during the consideration of the item.)</p>

The meeting finished at 4.40pm.