

Initial Proposal - For all Projects requesting Black Country LEP funding

Project Name:				
1. Applicant Details:				
Applicant/Lead contact:			Position:	
Applicant/Lead Organisation:				
Phone number:			Email address:	
Postal Address:				
Registration No:				
Project Sponsor:				
Project SRO / SSRO (Senior Responsible Officer)				
Local Authority area (please highlight)	Dudley	Sandwell	Walsall	Wolverhampton
Have you, or any associated organisations, previously delivered projects using or having been awarded public sector funding?				
If yes, please provide details				
2. What opportunity or barrier will this investment unlock?				
<i>Explain the strategic ambition and how this bid will support delivery of that ambition. What are the key drivers for investment?</i>				
3. Please highlight which of the SEP Growth Objective/s the project will contribute to:				
1. 1,860 New Jobs		3. 46 ha Land Remediated		
2. 1,600 New Homes		4. 126,000 Commercial Floorspace		
4. Please highlight which SEP theme(s) and strategic programme(s) the project will contribute to:				
Place Theme:	People Theme:	Competitiveness Theme:		
PL1. Sites & Premises	P1. Skills for the supply chain	B1. Supply chain development including Innovation & Enterprise		
PL2. Infrastructure	P2. Skills Capital	B2. Global Opportunities		
PL3. Housing	P3. Schools	B3. Access to Finance		
PL4. Local Distinctive Economies	P4. Upskilling			
PL5. Environment				

5. How will this project unlock the specified SEP Growth Objectives?

Demonstrate how the proposal is aligned to the at least one of the 12 strategic programmes and will contribute towards achieving these growth objectives, whether directly or by acting as an enabler for economic growth.

6. What are the expected tangible Outputs/Outcomes to be realised?

(Please profile Skills Outputs as per the financial year, NOT the academic year)

Outputs/Outcomes	Metric	Direct / Indirect	2020/21	2021/22	2022/23	2023+	Total
Businesses Assisted	no.						
Businesses Created	no.						
Skills – Learners assisted (exc. Apprenticeships)	no.						
Skills – Apprenticeships Starts	No.						
Skills – Apprenticeships Completed	no.						
Employment – Jobs Created (FTE)	no.						
Employment – Jobs Safeguarded (FTE)	no.						
Place – Houses Started	Units						
Place – Houses Completed	Units						
Place – Land Remediated	Hectares						
Place – New Employment floor space – [specify use class here]	Sq. metre						
Length of newly built roads	Km						
Length of resurfaced roads	Km						
Length of new cycle ways	Km						
Other (please specify)							

7. Site Details

Location (include full address and postcode)	
Overall Site Area (Ha)	
Ownership / Occupation	
Existing / Former Use	
Existing Condition	

Planning Status of Project	
Any Other Comments	

8. For Learners Assists/Apprenticeships please specify the course offering and the level of learning supported (Apprenticeships, specify the framework duration (years))

Course Details	Level of Learning Supported

9. Expected TOTAL Project Costs & Source of Funding
(Please insert full figures only, rounded to the nearest £)

	% of Total Cost	2020/21	2021/22	2023+	Total
Total Project Cost					
Applicant Own Funds					
Other Public Funds <i>specify</i>					
Private Sector Funds <i>specify</i>					
Funding Requested from BC LEP - GRANT					
Total Project Value (if site/property)					

If Grant funding is sought, explain why grant is required as opposed to a loan. (Less than 100 words)

10. What will LEP Funding be spent on?
(Please provide a detailed cost breakdown)

Project Costs	2020/21	2021/22	2023+	Total
<i>Example: Construction Costs</i>				

11. What are the main issues likely to derail the project?

Issues	Means of Resolution

12. What are the main risks the Project will need to manage?

Risks	Means of Managing

13. Please indicate how your project complies with Subsidy Aid Regulations without contravening the Subsidy Aid Legislation

All applicants need to take steps to satisfy themselves that any BC LEP funding approved does not amount to unlawful Subsidy Aid. Further confirmation to this effect will be requested at the Full Business Case Stage. A declaration of compliance with Subsidy Aid Regulations will be required prior to any BC LEP funding being provided. If your project is awarded funds from the BC LEP, it will be subject to a condition requiring the repayment of any BC LEP funding in the event that it determines that the funding constitutes unlawful Subsidy Aid.

14. Any other Significant Constraints to deliver the Project not mentioned above

15. Submission Checklist

Please ensure that the following documentation is submitted with this application:

- Site Plan
- Title Certificate
- Key Milestones
- Project Team
- Measures of Success
- Planning Consent (where available)
- Scheme Plans (where available)
- Summary Development Appraisal (where available)

For Site Investigation bids ONLY, please provide:

- 3 quotations in support of cost of works for which funding is sought
- Stage 2 Due Diligence Checklist (BC LEP Accountable Body)
- Small amounts of financial assistance Declaration (applicable for grants of approx. £350,000)

16. Proposer Declaration

I confirm that I am authorised by my organisation to make applicants for funding and to make legally binding commitments on its behalf and that the information contained in this proposal is correct to the best of my knowledge.

I confirm that I/we have read the generic BC LEP conditions of Grant (Grant Agreement) and that I/we understand that our/my application will need to provide security to the Council, suggested security would be:

- A Charge over Land or Property
- Restriction on the registered title and possible a deed of covenant
- A charge over Bank Account
- Parent Company Guarantee / Underwriting agreement
- A Performance Bond

I/we also confirm that I/we understand the conditions of grant for Site Investigations/Development Studies, including the obligation to repay the Grant if we do not choose to deliver a scheme on the Site following the development/investigation phase.

I confirm I/we have read and understand the Due Diligence Checklist and that I/we agree to the following:

- Submission of all required organisational and financial information during Due Diligence;
- Completion and submission of a fully completed Due Diligence Checklist and supporting information at the same time as submission of a Full Business Case (FBC). I understand that I/we are completing this work at risk with no guarantee of funding.

I confirm that I/we have read and understood the Accountable Body's Monitoring, Compliance and Audit Framework and understand our obligation to provide the record-keeping and monitoring information require by the Accountable Body.

I confirm that I/we understand my/our obligations to procure services and goods in line with UK Procurement Rules.

I confirm that I/we have checked/been advised and are able to accept this grant without being in contravention to Subsidy Aid rules.

Data Protection – Any Personal Data collected will be processed in accordance with our Privacy Policy available at www.blackcountryconsortium.com or provided on request.

I/we consent to Black Country Consortium, Local Enterprise Partnership and Black Country Councils processing of any personal data associated with this proposal for the purpose of processing the proposal and managing the proposal process.

Signed	
Name	
Position	
Date	